

Workers' Compensation and Rehabilitation Act 2003 79.2  
Pursuant to section 72 of the Workers' Compensation and Rehabilitation Act 2003

**Address for lodging application:**

Please mark 'Confidential' and forward to:

Insurer Services Unit, PO Box 10119, Brisbane, Adelaide Street, Qld 4000

**Further information:**

Insurer Services Unit

Telephone: 1300 361 235

Facsimile: 07 3020 6309

**Application for renewal of a self-insurance licence**

Full name of self-insurer: \_\_\_\_\_

A.C.N. \_\_\_\_\_

A.B.N. \_\_\_\_\_

Principal place of business of self-insurer: \_\_\_\_\_

Makes application to Q-COMP for the renewal of a licence as a self-insurer under the *Workers' Compensation and Rehabilitation Act 2003*, (the Act) and states that:

1. The self-insurer is a group employer within the meaning of that term as defined in schedule 6 of the Act.
2. All related bodies corporate, to the self-insurer, that employ workers in Queensland are included in the application (section 69(3) of the Act).
3. The self-insurer has advised Q-COMP of any changes, including changes to its structure and group employer membership which could impact on its self-insurance licence in Queensland.
4. The self-insurer employs 2000 or more full time workers in Queensland (section 72(1)(b) of the Act) or 500 or more full time workers in Queensland if the self-insurer was licensed or made application for a licence prior to 3 March 1999 (section 601(1)(a) or (b) of the Act).
5. The self-insurer calculated the number of full time workers in Queensland by applying sections 73,73A (if applicable) and section 74 of the Act.
6. The self-insurer group employer's occupational health and safety performance is satisfactory (section 72(1)(d) of the Act).
7. The licence will cover all workers employed in Queensland of the members of the group (section 72(1)(e) of the Act).
8. The self-insurer undertakes that it will lodge an unconditional bank guarantee or cash deposit with Q-COMP before the renewal of the self-insurance licence (section 84(1) of the Act). The self-insurer acknowledges that the bank guarantee or cash deposit must remain in force at all times during the period of the licence and after the cancellation of the licence as required by section 102 (section 84(4) of the Act).
9. The self-insurer agrees to allow WorkCover Queensland to apply, pursuant to the terms of the Act, at all times during the period of the licence and after cancellation of the licence as required by section 101 of the Act, any amount received by way of a bank guarantee or a cash deposit.
10. The self-insurer will lodge a contract of reinsurance with Q-COMP as required by, and in accordance with, section 86 of the Act before the renewal of the self-insurance licence (section 72(1)(g) of the Act).
11. The self-insurer group employer's members' workplaces meet the requirements of section 72(1)(h) of the Act.
12. The self-insurer agrees to allow Q-COMP, and its authorised agents, access to original documents and records which demonstrate that the self-insurer has satisfied the requirements of the Act both during the period of the consideration of the application and, if the licence is renewed, during the period of the licence (section 573 of the Act).
13. The self-insurer agrees to give full cooperation in order that Q-COMP or its authorised agents may carry out audits under section 76 of the Act.

14. The self-insurer has satisfied the requirements of section 75 of the Act and states that:
  - a. it is, and is likely to be, able to continue to pay its debts as and when they become due and payable
  - b. it is, and is likely to continue to be, financially viable having regard to, for example, it's level of capitalisation, profitability and liquidity
  - c. it has, and will continue to have, adequate resources and systems in place in Queensland for administering statutory claims for compensation, common law claims for damages and managing rehabilitation of its workers
  - d. is, and will continue to be, able to give Q-COMP the information it may require in the way Q-COMP may require
  - e. the self-insurer has reasonably performed its functions and exercised its powers under section 92 of the Act.
15. The self-insurer has not breached the Act in any way (section 79(4)(a) of the Act).
16. The self-insurer has complied with all the licence conditions (section 79(4)(a) of the Act).
17. The self-insurer has completed the Application Schedule for renewal of a self-insurance licence.

**Company/statutory corporation/local authority**

This renewal application is made by \_\_\_\_\_ and is signed for, and on

\_\_\_\_\_  
Name of self-insurer

behalf of all members of the group employer self-insurer,

\_\_\_\_\_  
Name of all members of the group licence

by \_\_\_\_\_,

\_\_\_\_\_  
Insert name of person signing form

\_\_\_\_\_  
Insert position of person signing form

a duly authorised person to make this renewal application on behalf of the self-insurer. The information contained in this renewal application is true, complete and not misleading.

\_\_\_\_\_  
Signatory

\_\_\_\_\_  
Date

